**T.C.**

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**INSITUTION OF SOCIAL SCIENCES**

**DEPARTMENT OF (ENTER YOUR DEPARTMENT)**

ENTER YOUR THESIS TITLE HERE

ENTER YOUR Name SURNAME

**PHD THESIS**

**Thesis Supervisor: Title Name SURNAME**

**JANUARY - 2023**

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| ENTER YOUR THESIS TITLE HERE |
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| ENTER YOUR Name SURNAME |
| **Department :**  **“This thesis was defended** Bir öğe seçin. **on ../../…. and was unanimouslyaccepted/not accepted by the jury members whose names are listed below.”**   |  |  | | --- | --- | | **JURY MEMBER** | **APPROVAL** | |  | Bir öğe seçin. | |  | Bir öğe seçin. | |  | Bir öğe seçin. | |  | Bir öğe seçin. | |  | Bir öğe seçin. | |

Ethics statement

According to the Similarity Report received by your institute within the framework of the Implementation Principles, the similarity rate of the thesis work, whose information is given above, does not contain any plagiarism; I declare that I accept all kinds of legal responsibility that may arise in a possible situation where the opposite is determined and that I have received the approval document if Ethics Committee Approval is required. Do not sign the Ethical Statement Form.

**Is an ethics committee approval document needed?**

**Yes**

**No**

(The studies that require the approval of the Ethics Committee are as follows:

* All kinds of research conducted with qualitative or quantitative approaches that require data collection from the participants by using survey, interview, focus group work, observation, experiment, interview techniques,
* The use of humans and animals (including material/data) for experimental or other scientific purposes,
* Clinical studies on humans,
* Research on animals,
* Retrospective studies in accordance with the personal data protection law.)

**Name SURNAME**

**Defense Date (../../….)**

the preface

Add the preface here.

The entire text of the thesis (including the bibliography) should be written in Times New Roman, 12 pt, line spacing should be 1.5 units.

The text should be justified, paragraphs should not be indented.

The foreword is an acknowledgment of the parties believed to have assisted in the work process and is optional. If the preface is to be prepared;

* Foreword page should not exceed two pages.
* PREFACE title should be centered, written in bold and capital letters.
* Name and surname should be written in the lower right part of the text, and the defense date should be added below.
* Preface page should not be signed.

**Name SURNAME**

**Defense Date (../../….)**

**TABLE OF CONTENTS**

**CHAPTER I: XXXXXXXXX XXXXXXX XXXXXXXX**

**XXXXXXXX XXXXXXXXXX**

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1.2. Xxxxxxxxxxxxxxxxx

1.3. Xxxxxxxxxxxxxxxxx

1.3.1. Xxxxxxxxxxxx

1.3.2. Xxxxxxxxxxxx

1.3.2.1. Xxxxx

1.3.2.2. Xxxxx

* NOTE: Table of Contents should be created automatically from "Insert Table of Contents" on the Insert from Office Word tab.
* Table of Contents is the section where headings and subheadings are listed with page numbers.
* The TABLE OF CONTENTS title should be centered and written in bold and capital letters.
* At most 4 levels of subtitles should be shown in the table of contents.

[ABBREVIATION](#_Toc310512515)

LIST OF TABLE / [LIST OF FIGURE/ LIST OF GRAPHIC /LIST OF PHOTO/LIST OF PICTURE/LIST OF PHOTOGRAPH/ LIST OF MAP/ LIST OF PLAN](#_Toc310512515)

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[5. APPENDIX](#_Toc310512549)

[6. CURRICULUM VITAE](#_Toc310512549) ………….

**ABBREVIATION**

Abbreviations is the page where any abbreviations are used in the text.

ABBREVIATIONS title should be centered, written in bold and capital letters.

Abbreviations are written in bold.

The colons (:) after the abbreviations must line up.

The first letters of the comments after the colon (:) must be aligned.

LIST OF TABLE

* If you do not have a Table List, delete this page!
* If Table/Figure/Graph and Photo/Picture/Map/Plan are used in the thesis, this is the page where they are shown.
* The title of TABLE/FIGURE/GRAPHIC and PHOTO/PICTURE/MAP/PLAN LIST should be centered, written in bold and capital letters.
* Numbered Table/Figure/Graph and Photo/Picture/Map/Plan statements should be written in bold, followed by a colon (:) sign, and the Table/Figure/Graph and Photo/Picture/Map/Plan name should be written, leaving a space.
* The colon (:) signs after Table/Figure/Graph and Photo/Picture/Map/Plan must be aligned.
* The first letters of the comments after the colon (:) must be aligned.

Example:

**Figure 1:** Import of Sakarya City (2000-2018)………………….…………..…......9

**Figure 2:** Sakarya Justinian Bridge Drawing.…….………………………………....68

Example:

**Table 1:** UN Human Development Index

* The first letters of the visual titles should be capitalized.
* Abbreviations used in the image should be explained in the footnote. Footnotes of the image (resource descriptor, explanatory footnotes) should be written just below the image, aligned to the left, in 10 font size. If there is an explanatory footnote, it should be written under the source information.
* All statements in this section must be in the language in which the thesis is written.
* The Number, Title and Source of each image (Table/Figure/Graphic and Photo/Picture/Map/Plan) in the thesis must be specified. The source image should be left-justified under the image.
* Images should not be of various sizes; It should fit the page size.
* For each image type, numbering should start from 1, continue sequentially throughout the thesis, and standard numbers should be used.
* The title of the table should be written above the image and centered.

Image numbers should be written in bold and image titles should be written normally.

LIST OF FIGURE

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Example:

**Figure 1:** Import of Sakarya City (2000-2018)………………….…………..…............9

**Figure 2:** Sakarya Justinian Bridge Drawing.…….………………………………......68

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If you do not have a Chart List, delete this page!

Figure/Graphic and Photo/Picture/Map/Plan titles should be written below the image and centered.

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| **ABSTRACT** |
| **Title of Thesis:** |
| **Author of Thesis:** |
| **Supervisor:** Bir öğe seçin. Name and SURNAME |
| **Accepted Date:** ../../…. **Number of Pages:** |
| Summary; It is the part where the purpose, scope, method(s) used and the conclusion(s) reached are expressed in a short and clear way.  Purpose, scope, methods used in the thesis and conclusions should not be written in the abstract part.  While preparing the abstract, some sentences in the thesis text should not be taken exactly.  The abstract text should be between 200-250 words, should not exceed one page, and should be 10 points, single line spacing.  In the Acceptance Date section, the date the thesis was approved and accepted by the jury should be written.  Keywords; At least three and at most five concepts should be chosen among the concepts that best reflect the content of the thesis.  Turkish abstract template should be used. |
| **Keywords:** Keywords 1, Keywords 2, Keywords 3, Keywords 4, Keywords 5 ( Min 3 Maks 5) |

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| --- | --- |
| **ÖZET** | |
| **Başlık:** Tez Başlığı | |
| **Yazar:** Tez Yazarı Adı SOYADI | |
| Danışman: Bir öğe seçin. Adı SOYADI | |
| **Kabul Tarihi:** ../../…. | **Sayfa Sayısı:** |
|  | |
| **Anahtar Kelimeler:** | |

**INTRODUCTION**

Introduction, general information about the thesis topic is given; the importance, purpose and method of the study are explained; This is the part where the difficulties (limitations) encountered during the research are stated and the sections in the study are introduced.

INTRODUCTION title should be centered, written in bold and capital letters.

The entire text of the thesis (including the bibliography) should be written in Times New Roman, 12 pt, line spacing should be 1.5 units.

The text should be justified, paragraphs should not be indented.

No chapter number is given in the introduction.

The Subject of Research, Importance of Research, Purpose of Research and Method of Research should be discussed under separate headings.

(Please do not forget to delete the description after reading)

TEXT

The text is the main body of the study and is the part where the subject is discussed in detail.

The thesis text is divided into various sections according to the subject of the research.

Each section should be given a section number in standard numbers.

Each chapter should be started from a new page.

The entire text of the thesis (including the bibliography) should be written in Times New Roman, 12 pt, line spacing should be 1.5 units.

The text should be justified, paragraphs should not be indented.

Direct quotations made in the text section and exceeding 4 lines should be 11 pt with 1 cm indentation from the right and left.

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**CONCLUSION**

The conclusion is that the findings and results obtained from the research are summarized and the evaluations are made; This is the section where suggestions, if any, are presented.

In the conclusion part, the sentences in the text of the thesis should not be taken exactly and should not be repeated.

The CONCLUSION title should be centered, written in bold and capital letters.

The entire text of the thesis (including the bibliography) should be written in Times New Roman, 12 pt, line spacing should be 1.5 units.

The text should be justified, paragraphs should not be indented.

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**REFERENCES**

The bibliography is the part where all the sources used in the research are listed alphabetically and should be found right after the conclusion.

While preparing the bibliography with footnotes or in-text references in the theses to be submitted to the institute, only one of the ISNAD Citation System version 2, APA Citation System version 7, or Chicago Citation System version 17 or 18 should be used, depending on the student's preference.

A bibliography list should be prepared in accordance with the citation system used in the text.

Before writing the references, you need to set the paragraph setting to Before (12 pt), After (12 pt), Special (Hanging), Value (1.25 cm) and Line Spacing (Single).

The entire text of the thesis (including the bibliography) is written in Times New Roman, 12 points.

The text should be justified.

REFERENCES title should be centered, written in bold and capital letters.

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**APPENDIX**

The Appendix is the part of the text in which some complementary tables, pictures, documents and/or texts that may disrupt the flow and integrity of the research or distract attention are shown.

In this section, survey forms, law texts, speech texts, detailed explanation of any method, literary-historical texts that form the basis of the research, long and detailed statistics, tables, etc. can take place.

Each appendix should be given on a separate page.

The rules to be followed in the APPENDIX section are the same as the rules for in-text display of Tables/Figures/Graphics and Pictures/Photos/Maps/Plans.

APPENDIX title should be centered, written in bold and capital letters.

(Please do not forget to delete the description after reading)

CURRICULUM VITAE

|  |  |
| --- | --- |
| Full Name: | |
| Education Information (Undergraduate) | |
| University |  |
| Faculty |  |
| Department |  |
| Education Information (Master Degree) | |
| University |  |
| Faculty |  |
| Department |  |
| Articles and Papers | |
|  | |